

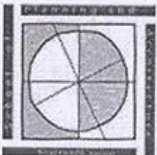
Minutes

Twenty Ninth Meeting of the Board of Governors

Held on

December 21, 2019 at Mumbai

Bhomaya
Approved. 21st Jan, 2020

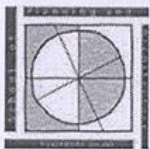


School of Planning and Architecture: Vijayawada

An Institute of National Importance, MHRD,

Government of India

ITI Road, Vijayawada – 520008, Andhra Pradesh, India



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Andhra Pradesh, India

Minutes of the Twenty Ninth (29th) Meeting of the Board of Governors of SPAV held on December 21, 2019 at 11:30am in Mumbai:

Members present:

S.No.	Name	As
1	Ar. Brinda Somaya	Chairperson
2	Shri Pawan Kumar, Under Secretary, MHRD, Government of India	Member
3	Shri Satish Chandra, IAS Special Chief Secretary To Chief Minister, Department of Higher Education, Government of A.P.	Member
4	Prof. Dr. Monsingh D. Devadas Representative of University Grants Commission	Member
5	Prof. Rajiv Mishra, Principal, Sir JJ College of Architecture Representative of AICTE	Member
6	Prof. Dr. Minakshi Jain, Director, SPA Vijayawada	Member
7	Prof. Dr. Abdul Razak Mohamed, Representative of Senate, SPA Vijayawada	Member
8	Shri K. Nagaraju, Representative of Senate, SPA Vijayawada	Member
9	Dr. Amitava Sarkar Registrar I/c, SPA Vijayawada	Member Secretary

The Chairperson welcomed the members and requested the Registrar I/c to take up the Agenda items for discussion.

1	To confirm the Minutes of the 28 th Meeting of Board of Governors of SPAV held on August 06, 2019 at MHRD, New Delhi	Annexure – I
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The Minutes of the Meeting were circulated to the Members. As no objections have been received, the said Minutes stand approved and are attached as an **Annexure – I**.

2	To present the Action Taken Report on the Minutes of the 28 th Meeting of Board of Governors of SPAV held on August 06, 2019 at MHRD, New Delhi
OBSERVATIONS ON ACTION TAKEN ON THE MINUTES OF 25th BOG MEETING HELD ON APRIL 27, 2018 AT SPA VIJAYAWADA	
Item	To consider and approve the estimated budget for the following items in the

#25.7	<p>new campus.</p> <p>a) ICT Infrastructure (Information and Communications Technology Infrastructure i.e. cabling and equipment for Faculty Block and Institute Block)</p>
Action Taken	<p>a) Status of ICT infrastructure:</p> <p>The procurement process of E-Office Project has been deferred till the completion of ICT infrastructure. An amount of ₹ 87,26,737/- has been spent on the procurement of ICT and CCTV items after the last BOG meeting. Total expenditure made on ICT is within the approved limit and as per GFR guidelines. This point is being taken up as a separate agenda item in this meeting vide item no. 29.1.</p> <p>The Board is requested to close this item.</p>
Decision of 29th BoG	<p><i>The Board noted the purchases made for ICT till date from the approved amount and this point is being taken up as a separate agenda item in this meeting vide item no. 29.1. The Item stands closed here.</i></p>
<p>OBSERVATIONS ON ACTION TAKEN ON THE MINUTES OF 26th BOG MEETING HELD ON DECEMBER 14, 2018 AT ITPI, NEW DELHI</p>	
Item #26.1	<p>To consider procurement of Furniture and Equipment for Classrooms, Hostels, Faculty, Staff and Laboratories.</p>
Action taken	<p>The total amount already spent for purchasing of hostel furniture, Smart class room etc. in the intervening period is ₹27,93,890/-The procurement was made through GEM and CPPP.</p> <p>The furniture and equipment amounting to ₹79,56,858/-is under process for purchase through GEM/CPPP. Total expenditure made on furniture and equipment is within the approved limit.</p> <p>This point is being taken up as a separate agenda item in this meeting vide item no. 29.2. The Board is requested to close this item.</p>
Decision of 29th BoG	<p><i>The Board noted the purchases made till date from the approved amount. As this point is being taken up as a separate agenda item in this meeting vide item no. 29.2, the Item stands closed here.</i></p>
Item # 26.4	<p>To report the status of Court case of Shri P. Pramod, Assistant Engineer Cum Project Officer (Civil)</p>
Action taken	<p>The decision of the 26th and 27th Board meeting are reproduced below.</p> <p><i>“The Board suggested that the case details like enquiry report and withdrawal petition etc. are to be submitted to the Board Members through circulation for examining the case for suggestions and to be put up in the next meeting for further advice for dropping the penalty imposed against the individual”</i></p> <p>The case details like enquiry report by the enquiry officer as per CCS 1964 rules and withdrawal of petition by Mr. Pramod were submitted to the Board</p>

	<p>Members through circulation for examining the case.</p> <p>Decision of the 27th Board meeting:</p> <p><i>“The Board took a comprehensive view of Shri. P. Pramod’s (AEPO, SPAV) case and advised that a Committee may be constituted by the Director in light of the Hon’ble High Court Judgement, conduct of the employee in the intervening period and the other issues which the committee deems fit pertaining to Shri. Pramod’s case. The committee will submit a report to the Director and the matter will be reported in the next BOG.”</i></p> <p>Subsequently, a Committee was constituted by the Director pertaining to Shri. Pramod’s case. The report submitted by the Committee regarding the performance and conduct of the individual during the intervening period was placed before 28th BOG (Refer Annexure–II a).</p> <p>As per Clause 27 of SPA Act, 2014, for the non-teaching positions below Group A Cadre, the Director is the appointing authority, consequently disciplining authority. A decision has been taken on December 17, 2019 (Refer Annexure–II b) to drop the proceedings, keeping in view the entire record and the report of the committee.</p> <p>The employee is advised to remain cautious in future and also continue to work with diligence and commitment for the upliftment of the institution in times to come. By this gesture, wherein the institute is saving its time, energy and money, the employee is also expected to work whole heartedly for the growth and development of the institute.</p> <p>The Board is requested to close the item.</p>
Decision of 29th BoG	<p><i>The Board noted and approved the decision of the Director to drop all the proceedings against Mr Pramod, keeping in view his conduct in the intervening time period and as per the recommendation of the Committee duly constituted by the Director in light of Hon’ble High Court Judgment and conduct of the employee.</i></p> <p><i>The Item stands closed.</i></p>
Item #26.5	To consider the DPC for the Non-Teaching staff and conducting of Interview for the post of Registrar
Action taken	<p>Financial Up-gradation for Dr. Y.S. Rao, Deputy Librarian, and Shri P.V.S. Shyam Kumar, Assistant Registrar, is implemented. Dr. Y.S. Rao is placed in Level 13A1 and Shri PVS Shyam Kumar is placed in Level 11w.e.f. September 19, 2019, the date of approval of Hon’ble Chairperson, BOG of SPAV.</p> <p>However, a representation received from Dr. Y.S. Rao, Deputy Librarian, to allow him the notional benefits from the date of eligibility is taken up as a separate agenda item no.29.3.</p>

	<p>The preparation of combined seniority list of the feeder cadre for the post of <i>Section Officer</i> by promotion is taken up as a separate agenda item in this meeting vide item no. 29.4.</p> <p>The Board is requested to close this item.</p>
Decision of 29th BoG	<i>The Board noted the same and the Item stands closed.</i>
Any other item with the approval of the Chairperson	
Item # 26.2 (B)	To advertise the posts of Asst. Registrar (Finance) on Deputation, Technical Officer and Assistant Librarian etc.
Action taken	<p>Appointment letters were issued to Mr. Abhishek Arepalli for the post of Technical Officer and to Mr. Viswanath G.S. for the post of Assistant Librarian and they have joined SPAV on October 18, 2019 and October 16, 2019 respectively.</p> <p>The Board is requested to close this item.</p>
Decision of 29th BoG	<i>The Board noted the same and the Item stands closed.</i>
OBSERVATION ON THE ACTION TAKEN REPORT ON 27th BOG MEETING HELD ON MARCH 14, 2019 AT MHRD, NEW DLEHI	
Item # 27.7	To consider procurement of equipment for the Laboratories
Action taken	<p>The total amount already spent for purchasing of Climatology Lab equipment and Transportation Lab software is ₹ 19,35,680/-through GEM and CPPP.</p> <p>The Laboratory equipment has been purchased through GeM/ CPPP by following GFR 2017 guidelines. The item is taken up as an agenda vide item no. 29.2. The Board is requested to close this item.</p>
Decision of 29th BoG	<i>The Board noted the purchases made till date from the approved amount. As this point is being taken up as a separate agenda item in this meeting vide item no. 29.2, the Item stands closed here.</i>
Item #27.10	SPAV Campus related issues
Action taken	<p>The status of SPAV campus development project is as mentioned below:</p> <p>A) <u>Occupancy Letter from VMC and CPWD relocation from site and Funds utilisation</u></p> <ol style="list-style-type: none"> 1) SPAV was granted occupancy certificate from VMC for the entire campus on 26.09.2019. 2) The CPWD has relocated from the site to their Vijayawada headquarters. 3) SPAV has requested CPWD to complete snags within the defect rectification

	<p>period and submit the closure report with final bills. This is awaited from CPWD.</p> <p>4) CPWD has sent a letter dated 18.11.2019 stating overall utilisation of funds (attached as Annexure III). As per this letter, total expenditure is ₹ 1,49,08,19,411/- for the entire project. Balance available with CPWD as on 18.11.2019 is ₹ 1.15crores which will be returned to SPAV.</p> <p>B) <u>Consultant Architect Fee Payment Status.</u></p> <ul style="list-style-type: none"> The total Fee payable to the Consultant Architect for SPAV Campus Development Project as per Agreement based on the tendered/Agreement value of works is ₹ 5,39,23,955/- (inclusive of Service Tax/GST). Penalty for Delay in submission of drawings has been ascertained as ₹ 33, 12,445/- and communicated to the Architect. The total Fee already paid inclusive of Service Tax/GST to the Consultant Architect till date after deducting penalty amount is ₹ 5,28,95,722/-. Balance amount payable to the Architect as on date to ₹ 47,61,832/- (Service Tax/GST ₹ 10,28,233/- +Security Deposit ₹ 37,33,599/-). The CPWD is yet to give the bifurcation of costs of certain components of the project, due to which the final figures may change to some extent. The fee is calculated on the approved estimated cost/Tendered cost of works. <p>Submitted for consideration and approval please.</p>
Decision of 29th BoG	<i>The Board noted the same and applauded the efforts of SPAV team for obtaining the occupancy certificate. However, The Board advised SPAV to resolve the fee payment issue with the Consultant Architect at the earliest. The Board further advised to take the assistance of a senior practicing architect in this matter if required.</i>
Reporting items of the 27th BOG Meeting	
Item #27.3(R)	Probation clearances and extensions of SPAV staff
Action Taken	<p>The report of the Committee constituted by the Director for the probation clearances and extensions of the SPAV staff was submitted to the Director on November 15, 2019. The decision of the Director, SPAV regarding the clearance of the probation is placed on the table.</p> <p>Submitted for consideration and approval please.</p>
Decision of 29th BoG	<i>The Board was apprised about the non- performance and discourteous behaviour of the employees, the reason for extending their probation. The Board viewed it seriously. However, approved the decision of the Director to clear their probation with a note of warning in view of the submission of their apologies. The Hon'ble Chairperson expressed her concern regarding receiving anonymous and</i>

	<p><i>pseudonymous letters and further cautioned the SPAV staff (Teaching and Non-Teaching) to abstain from writing futile letters to the Senate and the Board members and use their precious time for the growth and betterment of the Institute. The employees may seek the redressal of their grievances in the internal committees constituted by the Institute for the purpose. The Board advised to deal all pseudonymous and anonymous letters as per the DoPT and CVC guidelines.</i></p>
<p>OBSERVATION ON THE ACTION TAKEN REPORT OF 28th BOG MEETING HELD ON AUGUST 06, 2019 AT MHRD, NEW DELHI</p>	
<p>Item # 28.1</p>	<p>Sanction of additional Teaching and Non-teaching positions</p>
<p>Action Taken</p>	<p>It is informed to the Board that SPAV vide letter No.F-03/SPAV/DIR/MHRD/2019-20 dated June 25, 2019 has requested MHRD for creation of new non-teaching posts by surrendering some posts to achieve the Financial Neutrality (Annexure – IVA).</p> <p>The decision of MHRD is still awaited.</p> <p>Meanwhile it is proposed to recruit an <i>Administrative and Finance Consultant</i> purely on the contract basis for facilitating the finance procedures within the Institute.</p> <p>The post of <i>Physical instructor</i> has also been advertised purely on the contract basis to involve the students in sports and regular physical exercises.</p> <p>The above point is covered as an agenda item no.29.5.</p> <p>Advertisement for the post of Registrar on deputation or on contract basis was issued on September 04, 2019. In this regard, 12 applications have been received. After screening the applications, 02 applicants were found to be ineligible out of 12 applicants. The list of eligible candidates was placed on SPAV website. Selection process will be completed by February, 2020 tentatively.</p> <p>Advertisements for recruitment of Regular Teaching and Non-Teaching positions were issued on July 3, 2019 and July 17, 2019 respectively in this regard. Further, a Corrigendum for recruitment of regular Teaching positions was issued on November 6, 2019 implementing reservation roster for SC/ ST/ OBC/ EWS in CFTIs as per GOI/ DOPT Orders.</p> <p>Selection for the various teaching and non-teaching posts is under process and shall be completed by February, 2020 tentatively.</p> <p>For the post of Section Officer and Private Secretary (Direct Recruitment) as per the DoPT Office Memorandum No. 39020/02/2016-Estt(B) dated 13th April, 2017 (Annexure – IVB), written test (70% weightage) and skill test (30% weightage) is proposed, keeping in mind the functioning of the posts.</p> <p>Submitted for consideration and approval please.</p>

Decision of 29th BoG	<p><i>The MHRD nominee informed the Board that the Ministry has received the letters from SPAV for creation of 25 new teaching posts and 03 new non-teaching posts by surrendering some posts to achieve the Financial Neutrality. The decision of MHRD is awaited.</i></p> <p><i>The Board noted that the recruitment process for the post of Registrar, regular teaching and non-teaching positions are under process and will be completed by February 2020 tentatively. For the internal promotions, the Board suggested to keep a ratio of the various skilled category positions, required for the effective working on the position of Section officer.</i></p> <p><i>The Board further approved the conduction of written test (70% weightage) and skill test (30% weightage) for the post of Section Officer and Private Secretary (under Direct Recruitment and promotion) in line with the DoPT Office Memorandum No. 39020/02/2016-Estt(B) dated 13th April, 2017 keeping in mind the functioning of the posts.</i></p>
Item #28.2	Status of the on-going Campus Project
Action Taken	<p>The SPAV has signed the MOU with The Executing Agency - BSNL (Civil Wing South Zone) on September 05, 2019 to execute the works of Compound Wall, Outdoor Sports facilities, and Auditorium Interior Finishes.</p> <p>Status of the on-going Campus Project:</p> <p>A) BSNL (Civil Wing South Zone) submitted Preliminary cum Detailed Cost Estimate of ₹89,97,000/- for Compound Wall (for civil work only) dated 24.10.2019. The estimate submitted by BSNL is within the approved budget of ₹90 Lakhs as per 27th BoG minutes. Accordingly, SPAV has accorded Administrative and Financial Sanction for ₹ 94,50,323/-, which is inclusive of BSNL's Consultancy Fee, as per terms and conditions of the Tender. The BSNL has floated the tender on 18.11.2019 and L1 has been identified by BSNL on 11.12.2019 at quote of ₹ 81,25,995/-.</p> <p>B) BSNL (Civil Wing South Zone) has submitted the Preliminary cum Detailed estimate for Civil and Electrical works related to Outdoor Sports facilities amounting to ₹ 1,71,19,000/- on 26.09.2019, which includes contingencies and consultancy fee of BSNL as per terms and conditions of the Tender. The estimate amount submitted by BSNL is within the approved budget of ₹ 1.93crores as per 27thBoG minutes. Accordingly, floating of tender by BSNL (Civil Wing South Zone) is under process.</p> <p>C) BSNL (Civil Wing South Zone) has presented the preliminary design on the Auditorium Interior Finishes to SPAV on 15.11.2019 and detailed comments of SPAV were given for incorporation in the design to BSNL on 20.11.2019. Accordingly detailed drawings, specifications and cost estimate are awaited from BSNL.</p>
Decision of 29th BoG	<p><i>The Board noted, signing of the MOU between SPAV and The Executing Agency - BSNL (Civil Wing South Zone) on September 05, 2019 for the execution of the works of Compound Wall, Outdoor Sports facilities, and Auditorium (Interior Finishes) within the budget amount approved by the BoG.</i></p>

	<i>While noting the status of these projects, the Board strongly advised to expedite the process, for its completion within the specified time frame to enable the students to use the sports facilities and auditorium facilities for the forthcoming events.</i>
Item # 28.3	Recruitment Rules for the post of Technical Assistant
Action Taken	The draft RRs (Annexure-V) for the post of Technical Assistants as approved by the BOG was being sent to MHRD vide letter no. SPAV/Admn/HRD/2019/1270 dated October 22, 2019. The decision of MHRD is awaited.
Decision of 29th BoG	<i>The MHRD nominee informed the Board that the Ministry has received the letters from SPAV regarding the draft recruitment rules for the post of Technical Assistants as approved by the BOG, which are under consideration with the Ministry.</i>
Item #28.4	Grant of EOL on medical grounds to Dr. Shanmuga Priya, Associate Professor
Action Taken	<p>Dr. Shanmuga Priya, Associate Professor, was informed the decision of Board and the individual joined duty on August 22, 2019 vide letter no. SPAV/DIR/325/19 dated 22.08.2019 and applied leave for 03 more months w.e.f. August 23, 2019 till November 20, 2019 vide letter no. SPAV/DIR/524/19 dated 23.08.19 on Medical Grounds to complete her treatment as per the advice of the doctor. Dr. Shanmuga Priya has reported for duty on November 21, 2019 and has been attending the office regularly.</p> <p>Extraordinary leave (EOL) without pay for the period w.e.f. August 23, 2019 to November 20, 2019 (03months) was sanctioned to the individual by the Director, SPAV based on Medical Certificate and exigencies.</p> <p>As per the instruction of the Board, the probation period of the individual has been extended equivalent to the length of EOL; further, the salary during the period of EOL has not been paid to the individual.</p> <p>The Board is requested to close this item.</p>
Decision of 29th BoG	<i>The Board noted that the probation period of the individual has been extended equivalent to the length of EOL; further, the salary during the period of EOL has not been paid to the individual. The item stands closed.</i>
Item #28.5	Regarding completion of Deputation of Ms. Neelam Bhatt, Multi Skill Assistant.
Action Taken	Ms. Neelam Bhatt, Multi Skill Assistant, was informed the decision of the BOG and the individual was repatriated back to SPAV on September 9, 2019. The Board is requested to close this item.
Decision of 29th BoG	<i>The Board noted that Ms. Neelam Bhatt, Multi Skill Assistant, was repatriated back to SPAV on September 9, 2019. The item stands closed.</i>

Item #28.9	Actuarial valuation and provision for Gratuity for the regular employees of the School
Action Taken	As per the decision of BOG, the already provisioned amount under the Head – Gratuity is returned to the Head from where it was provisioned. The Board is requested to close this item.
Decision of 29th BoG	<i>The Board noted the same.</i> <i>After detailed deliberation, the Board recommended and approved to send a request letter to MHRD to extend the Gratuity for the regular employees of SPAV in line with Central Govt. employees.</i>
Item #28.10	TA for experts travelling by own car / taxi
Action Taken	The decision of the Board is implemented. The Board is requested to close this item.
Decision of 29th BoG	<i>The Board noted the same and the item stands closed.</i>
Item #28.11	Recommendations of 6th Senate of SPA Vijayawada
Action taken	The decision of the Board is implemented. The detailed course curriculum from Second year to Final year B. Arch and B. Plan, second year M. Plan (EPM and URP) and M. Arch (Sustainable Architecture) are under process and subsequently shall be implemented after getting the same approved from the Senate. The Board is requested to close this item.
Decision of 29th BoG	<i>The Board noted the same and the item stands closed.</i>
Reporting Items	
Item # 28.1 (R)	Conduction of 4th Convocation of SPA Vijayawada
Action taken	The 4th Convocation of SPA Vijayawada was held on September 13, 2019 and 85 Under Graduate degrees, 51 Post Graduate degrees and 01 Doctoral of Philosophy degree to the Graduands were conferred. The first Ph.D. degree of SPA Vijayawada was awarded to Shri Maqbool Ahmed. The Board is requested to close this item.
Decision of 29th BoG	<i>The Board noted the same the item stands closed.</i>
Item #	MoUs / Contracts of the School

28.2 (R)	
Action taken	<p>The institute has taken various initiatives in the field to enhance teaching-learning process, research collaboration and industry-institute interaction and global out-reach programmes per the advice of the Board such as conduction of joint studios with prestigious national institutes like SPA Delhi and others; International Institutes like University of Melbourne, Australia and University of Lille, France and others.</p> <p>The detail information is given at Annexure – VI.</p> <p>Submitted for kind information of the Board.</p>
Decision of 29th BoG	<p><i>The Board noted various initiatives taken by SPAV in the field of architecture and planning to enhance teaching-learning process, research collaboration and Industry-Institute interaction and global out-reach programmes as per the advice of the Board such as conduction of joint studios with prestigious national institutes like SPA Delhi and others; International Institutes like University of Melbourne, Australia and University of Lille, France and others. The Board applauded the initiatives undertaken by SPAV.</i></p>
AGENDA ITEMS FOR CONSIDERATION AND APPROVAL	
29.1	Status of ICT Infrastructure
Decision of 29th BoG	<p><i>The Board noted the purchases, amounting to ₹ 87,26,737/- made for ICT within the approved budget following GFR 2017 guidelines through GeM/CPPP.</i></p> <p><i>The Board advised to proceed further for the purchase of E-office, citing its advantages and reiterate to initiate the procurement of E-Office Project through NIC.</i></p> <p><i>The Board also noted that the Computer Centre of SPAV was inaugurated on 13th September, 2019 with fully furnished and equipped Computer Lab, GIS Lab and Data-Centre with total cost of ₹ 1.5crores, out of the sanctioned amount for ICT infrastructure.</i></p>
29.2	Procurement of Furniture and Equipment for classrooms, hostels, faculty, staff and laboratories.
Decision of 29th BoG	<p><i>The Board noted the purchases of Furniture for hostels, campus and academic block in the intervening period for ₹ 27,93,890/- and the procurement was made through GEM and CPPP.</i></p> <p><i>The Board further noted the purchases of Climatology Lab equipment and Transportation Lab software for ₹ 19,35,680/- through GEM and CPPP within the sanctioned amount of ₹ 3.5 crores approved by the BOG.</i></p> <p><i>The Board noted the purchases being made following GFR 2017 guidelines.</i></p>
29.3	Request of Dr. Y.S. Rao, Deputy Librarian, to allow him notional pay up-gradation w.e.f. August 26, 2016.
Decision of 29th BoG	<p><i>After detailed deliberation, the Board accorded the approval of the notional upgradation of ₹ 9000/-to Dr. Y.S. Rao, Deputy Librarian as per UGC guidelines 2010 with effect from August 26, 2016 without any monetary benefits for the</i></p>

	<i>intervening time period after obtaining an undertaking from the individual stating that he will not claim any monetary benefit for the period from August 26, 2016 till September 19, 2019 in future.</i>
29.4	The preparation of combined seniority list of the feeder cadre for the post of Section Officer for promotion.
Decision of 29th BoG	<i>After detailed deliberation, the Board approved the conduction of a written test (70% weightage) and skill test (30% weightage) for undertaking the promotion of the internal employees. The Board further suggested to keep a ratio between the different skilled positions / feeder cadres, keeping in mind the effective working and functioning of the positions, which is in line with the DoPT Office Memorandum No. 39020/02/2016-Estt(B) dated 13th April, 2017.</i>
29.5	The recruitment of “Administration and Finance Consultant” and “Physical Instructor” purely on Contract basis
Decision of 29th BoG	<i>The Board noted the conduction of interviews on December 16, 2019 for the recruitment of the positions of “Administration and Finance Consultant” and “Physical Instructor” and approved the selection of Sh. KV Sarveswaran and Sh. Anumula China Babu purely on contract basis as per the recommendation of the selection committee.</i>
29.6	The recruitment of “Authorised Medical Attendant (AMA)” purely on Contract basis
Decision of 29th BoG	<i>The Board noted the recruitment of Dr. Mujibur Rehman Shaik as “Consultant Doctor/Authorized Medical Attendant (AMA)” purely on Contract basis by SPAV, who has reported to duty on December 02, 2019, selected through interview.</i> <i>Further Board approved to engage a female doctor from the shortlisted doctors for 8-10 days in a month on contract basis because of increasing number of female students every year.</i>
29.7	Age-relaxation for non-teaching staff of SPA Vijayawada for the post of ‘Section Officer’.
Decision of 29th BoG	<i>After detailed deliberation, the Board suggested SPAV to write a letter to the Ministry to allow age relaxation to the regular employees of Autonomous Bodies under Central Government, in line with the relaxation given to the regular employees under Central Government, as per the DoPT Office Memorandum No. 15012/2/2010-Estt.(D) dated 27th March, 2012.</i>
29.8	Application of Mr. Yoganand K, ex-Multi Skill Assistant, who has left the institute on Technical Resignation, to join back SPA Vijayawada from IIT Hyderabad.
Decision of 29th BoG	<i>After detailed deliberation, the board turned down the request of Mr. Yoganand K, who left SPAV by tendering technical resignation.</i> <i>Hence the item is dropped.</i>
	Reporting Item
29.1(R)	Submission of Bilingual Annual Report 2018-19 of SPAV to MHRD

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Decision of 29th BoG	<i>The Board noted and approved the submission of Bilingual Annual Report along with Annual Accounts (SAR report by CAG attached) for the year 2018-19 (36 copies) of SPAV to MHRD on 20/11/2019 and 04/12/2019 after approval of the Honourable Chairperson, BOG of SPAV. The item stands closed.</i>
	Any other Items
29.1(O)	MHRD and BOG nominee for Building and Works Committee (BWC) of SPAV
Decision of 29th BoG	<i>The Board noted the same and requested the nominee of MHRD to nominate a member for Building and Works Committee (BWC) of SPAV as per 12 (1) Clause (iii) of First Statutes of SPAs at the earliest.</i>
29.2(O)	MHRD nominee for Departmental Promotion Committee for the direct recruitment of the Non teaching staff.
Decision of 29th BoG	<i>The Board noted the same and requested the nominee of MHRD to nominate a member for the Departmental Promotion Committee and Direct promotions of Non teaching at SPAV, which are to be conducted shortly.</i>
	Any other item with the permission of the Chair
29.1(C)	Approval for visit of Director outside the Country.
Decision of 29th BoG	<i>The Board conveyed that the approval of Hon'ble HRD Minister is required for visit of Directors of SPAs outside the Country and the approval of Hon'ble Chairperson, BoG for the visit of faculty members outside the Country as per provision contained in the Statutes of SPAs.</i>

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21/1/2020